

Thank you for your interest in IPMA-HR's

# ELECTRONIC SCORING SERVICE

This paid service is offered for IPMA-HR exams only.

There are 2 methods of submitting candidate answer sheets for scoring.



The *fastest* way to submit your candidate answer sheets for grading is online:

[on.ipma-hr.org/ess](https://on.ipma-hr.org/ess)

*Note: Please allow 2-3 business days for processing.*

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If you prefer, you can submit for scoring by mail. Send candidate answer sheets along with the agency information form (on the next page) to the address below.

*Note: Please allow up to 3 weeks for processing.*



IPMA-HR  
ATTN: Electronic Scoring Service  
1617 Duke Street  
Alexandria, VA 22314



## AGENCY INFORMATION

Agency Name	<input type="text"/>	Contact Name	<input type="text"/>	
Telephone	<input type="text"/>	Address	<input type="text"/>	
City	<input type="text"/>	State		<input type="text"/>
		Zip		<input type="text"/>
Test Title	<input type="text"/>			
Test Date	<input type="text"/>	Number of Test Takers		<input type="text"/>
Number of Employees in Agency	<input type="text"/>			

### [IF YOU HAVE SCORES FROM DIFFERENT TESTS, USE A NEW FORM FOR EACH TEST]

A passing point is the number of questions that a candidate must answer correctly to pass the test. Please provide the number of questions that the candidate answered correctly (e.g. 70) and NOT the PERCENTAGE (e.g. 70%). Please state your Passing Point **(NOT PERCENTAGE)**:

If you do not have a passing point, do you use a rank ordered list? **Yes**  **No**

If so, how did your agency choose the top group (e.g. Top 5)? (Describe below)

Has your agency conducted a validity or transportability study for this test? **Yes**  **No**

If you answered yes to the previous question, would you be willing to share information regarding your study with other jurisdictions across the country who also use this test? **Yes**  **No**

Please let us know what you think about the new data collection process:

### SHIPPING INFORMATION

Only provide your shipping information if you want your results mailed to you instead of emailed.