

The Chapter Award of Excellence recognizes those chapters who significantly advance and enhance the human resources profession through innovative membership recruitment/retention strategies, excellent educational programs, and quality member communications.

### **Award Criteria**

The Award will be based on membership recruitment/retention strategies, educational programs, and member communications.

### **Who is Eligible?**

All IPMA-HR Chapters

Please note: Chapters nominated must have submitted their current and previous year's chapter reporting form and be current in paying the united membership fee.

### **Awards**

The Chapter Award of Excellence will be presented during the 2018 IPMA-HR International Training Forum & Expo, which will be held September 22-26 in Phoenix, AZ.

As recognition, the winner will receive the following:

- Chapter Award of Excellence plaque
- One complimentary 2018 IPMA-HR International Training Conference & Expo registration
- Recognition in IPMA-HR's publications

### **Submission**

**Deadline is Monday, June 4, 2018**

All submissions are due to the IPMA-HR headquarters no later than Monday, June 4, 2018. Nominations are to be completed on this form and submitted as one document.

**Upload** applications (as one document) to the **Award's Depot** at <https://www.ipma-hr.org/membership/awards>.

### **Questions:**

IPMA-HR

Attn: Debbie Tankersely-Snook - [dtankersely@ipma-hr.org](mailto:dtankersely@ipma-hr.org) 1617 Duke Street, Alexandria, VA 22314  
703/549-7100 (phone) \* 703/684-0948 (fax)

[ipma-hr.org](http://ipma-hr.org)

Applications will be reviewed by a panel of regional representatives.



## 2018 Chapter Award of Excellence

Nomination Form

Questions? Contact Debbie Tankersely-Snook  
at (703) 549-7100

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### Chapter Information

Chapter Name \_\_\_\_\_

Names of Chapter Officers \_\_\_\_\_

(President)

(President Elect)

(Secretary)

(Treasurer)

Number of Members in Chapter \_\_\_\_\_ Number of National Members in Chapter \_\_\_\_\_

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### Nominator Information

Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

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Your nomination should illustrate your chapter's initiatives and accomplishments in these six areas:  
(total possible points: 50)



## 2018 Chapter Award of Excellence Nomination Form

1. **Chapter Biography** (400 words or less): Please include when your chapter was established, number of members and the geographical area served.

2. **Please describe your membership recruitment strategies** (10 points)

3. **Please describe your membership retention strategies** (10 points)

4. Please list educational opportunities/programs/products offered in the past year (10 points)

5. Please list examples of how the chapter advanced or enhanced the human resources community (10 points)

6. Please provide samples of member communications during the past year (10 points)  
Member communication samples are limited to 5 pages (To be attached)

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