



Your Certification Tool Box

Congratulations on your certification!

Please check out our new [Congratulate our New Certified Colleagues](#) page. This page will be updated monthly with a list of our newly certified colleagues.



How to Track and Submit Your Recertification Points:

To retain your IPMA-HR certification – IPMA-SCP or IPMA-CP – an individual must accumulate 50 recertification points every three (3) years and submit a completed **Recertification Report via the Online Portal**.

How to Access the Online Recertification Portal:

1. Press the “Login” button at the top of the [IPMA-HR website](#).
2. Login using your IPMA-HR Username and Password.
 - a. If you forgot your password
 - b. Click on Forgot Password
3. Reset your password on the same screen. You will then return to the homepage.
4. Press the “Welcome Your Name” button at the top of the website.
5. Click “My Profile.”
6. You will see the “Recertification Portal” on the left-hand menu.

Looking for Recertification Points?:

Here are some easy ways to acquire recertification points -- <https://www.ipma-hr.org/advance-your-career/get-certified/recertification/looking-for-recertification-points>.



- Become a National IPMA-HR Member
- Webinar Library – Easiest Way to Earn a Point!
- Attend the Annual Conference
- Professional Development Courses

Access your IPMA-HR Profile:

You can access your IPMA-HR member number, retrieve your user ID and password, courses and conference registrations, education history, certification history, committee, and online group memberships online. Just sign in to the site and view [your profile \(https://members.ipma-hr.org/Home/Sign-In\)](https://members.ipma-hr.org/Home/Sign-In), then click on “Activities.”

How to make payments online: To make payments online just sign in and click “Transactions.”

Stop by the IPMA-HR Store today:

Find essential resources from interviewing and onboarding guides to compensation management. **We also offer two certification study guides --** <https://www.ipma-hr.org/stay-informed/bookstore>

Tell your colleagues about Certification:

Please share the Certification webpage with your colleagues - [ipma-hr.org/certification](https://www.ipma-hr.org/certification)

Still not sure which certification is right for you? The Certification Wizard can help!

[Ask the Certification Wizard
www.ipma-hr.org/which-certification](https://www.ipma-hr.org/which-certification)

